## Waimanalo School Meeting Agenda & Minutes

**Team:** Waimanalo School Community Council  
**Date:** 10/04/17  
**Time:** 4:00pm  
**Location:** S1  
**Facilitator:** Lita Leonhardt  
**Recorder:** Brigitte Tahauri

### Present:
Lita Leonhardt, Selena Vixuyvong, Manuel Sanders, Ryan Crawford, Zoe Crawford, Kainoa Crawford, Shalan Simbahon, Ramona Makaike, Kenneth Ho, Kamakana Aquino, Brigitte Tahauri, F. Soa, Noel Richardson, Rylee Sylva

### Absent:

<table>
<thead>
<tr>
<th>Topic</th>
<th>I/D/A</th>
<th>Desired Outcome (What will be accomplished by the end of the meeting)</th>
<th>&amp; Discussion Summary (Discussion log)</th>
<th>Decisions/Assignments/Follow-Up/Comments</th>
</tr>
</thead>
</table>
| **Review Working Agreements** |       | **I** At WEIS, we agree to . . .  
Respect one another - be on time, presume positive intentions, and be open to ideas  
Listen - one speaker at a time, pause and paraphrase before speaking  
Be present and engaged - pose questions, put ideas on the table, provide data  
Be focused and mindful - pay attention to self and others, avoid side conversations or off task behavior  
Be fair - ensure equal participation and voice |                                                                                   |                                           |
| **Inclusion/Introductions & Check In** |       | **I/D** Each participant introduces herself/himself, shares one thing on their mind, and says, “I'm in.” |                                                                                   |                                           |
| **Minutes of 09/06/17 Approval** |       | **I/D/A** Members review 9/6/17 | Teacher approved  
Parent Rep 2nd approval  
Will be posted on website by Mrs. Inouye |                                           |
| **Principal Update**          |       | **I/D/A** +Progress on Counselors addressing attendance and tardy concerns.  
+Update for future parent workshop re: online programs and how to support child’s learning at home.  
+Parent-Teacher Conference  
+Official enrollment: 468 students  
+Administration reviewing how extra funds will be allocated to support students and school.  
+Focus: Image of school | Text message for upcoming events as a way to communicate with parents.  
Email through Jupiter Grades/Infinite Campus to send announcements to parents  
Ideas for school/home connection  
Ideas for building relationships between school and community  
+ELL parents  
Ideas for parent workshops  
+New curriculum - math  
+ELL - language |
Website promotes activities happening at the school
- Parent/Teacher conference Oct 30-Nov 3
- Open Forum at S-1 for parents to speak with administration
- STRIVE HI results
  - Smarter Balance Assessment at the end of year
  - On-line testing
  - Month long process for grades 3-8
  - 450 students - SY 16/17
    - 6% ELL
    - 82% Free/Reduced Lunch
    - 16% SPED
    - 54% Inclusion Rate
- High needs: SPED, ELL, Free/Reduced students
  - Progress Rates:
    - ELA - 35%
    - Math - 33%
    - Goal - 50%
    - 15 days chronic absentees - 26%
- Downward trend in Language Arts, Math, and Science
  - Olomana, WEIS, Kailua High, Pope are Title I schools
    - Receive Title I funds
    - Mobile labs for grades 3-8
- Hypothesis - high population of new teachers and teacher turnover rate after tenured reached
  - Sense of Belonging - building relationships with school/parents/community
  - Professional Development for teachers
  - Parent Support needed by teachers
    - Parents need to understand they have a voice
    - New curriculum not understood
    - Connection with ELL parents
- Tough area to work in
  - High needs
  - High demands
- Upcoming AVID night

Principal - Mr. Richardson can be reached through drop-in, phone call, or email at noel_richardson@notes.k12.hi.us
<table>
<thead>
<tr>
<th>Student Leadership Reps</th>
<th>I/D Updates</th>
<th>I/D/A New Business Facilitator</th>
</tr>
</thead>
<tbody>
<tr>
<td>Zoe C. Selena V.</td>
<td>Penny Wars finished today - still counting Last count $400 going towards school activities TARO - quarter 1: Dave and Busters Less than 12 tardies, less than 2, no A/B referrals $600 from White Elephant Sale</td>
<td>I/D/A Mural project - if anyone knows of someone Mini Carnival - manpower and planning needed</td>
</tr>
</tbody>
</table>

1. High visibility vest when doing White Elephant Sale for safety of students on Kalanianaʻole Hwy
2. Science Building plans to be shared at next meeting

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<tr>
<th>'Ohana Mr. Soa</th>
<th>I/D/A WEIS OHANA Family Night • Need to be a member in order to be on the board • Looking for parents to be a representative on the board • RIFF - $50.20 request to feed volunteers • Intermediate PE - $817 ($699 + $148 s/h) request for Jumping Trainer to be used • WEIS OHANA to</th>
</tr>
</thead>
</table>

1. Follow up on November 5 date for family night a. November 17 - Movie Night - Beauty and the Beast

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<tr>
<th>Meeting Summary, Follow-Up &amp; Reflection Facilitator 5 min</th>
<th>Summarize meeting decisions and action items. Schedule details for the next team meeting.</th>
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</thead>
</table>

Next Meeting Details
Date: 11/1/17 Time: 4:00pm Location: S1 Facilitator: Lita Leonhardt Recorder: Brigitte Tahauri Agenda Topics:
Items for follow-up:
- Principal Updates
- OHANA Movie Night
- Email Lita Leonhardt for agenda topics

Facilitator: Lita Leonhardt Recorder: Brigitte Tahauri