# Waimanalo School Meeting Agenda & Minutes

**Team:** Waimanalo School Community Council  
**Date:** 10/04/18  
**Time:** 3:00-4:00pm  
**Location:** S-1  
**Facilitator:** Lita Leonhardt  
**Recorder:** Brigitte Tahauri  

**Present:** Lita Leondardt, Manuel J Sanders, Jayshia Barbieto, Jacob Sua-Tisdale, Selena Vixayvong, Cherylann Rodrigues, Noel Richardson, Fuli Soa, Fuamaila Soa, Brigitte Tahauri  

**Absent:**

<table>
<thead>
<tr>
<th>Topic</th>
<th>Person Time</th>
<th>Desired Outcome (What will be accomplished by the end of the meeting)</th>
<th>&amp; Discussion Summary (Discussion log)</th>
<th>Decisions/Assignments/Follow-Up/Comments (Record of decisions made, tasks/responsibilities assigned, items to follow-up on, and formal comments) Please include team member(s) names.</th>
</tr>
</thead>
</table>
| Review Working Agreements Facilitator 2 mins | I | NORMS OF COLLABORATION  
1. Pausing  
2. Paraphrasing  
3. Posing Questions  
4. Putting Ideas on the Table  
5. Providing Data  
6. Paying Attention to Self and Others  
7. Presuming Positive Intentions | | As a WEIS faculty, we agree to  
**Respect one another** - be on time, presume positive intentions, and be open to ideas  
**Listen** - one speaker at a time, pause and paraphrase before speaking  
**Be present and engaged** - pose questions, put ideas on the table, provide data  
**Be focused and mindful** - pay attention to self and others, avoid side conversations or off task behavior  
**Be fair** - ensure equal participation and voice |

Inclusion/Introductions & Check In Facilitator 2 mins | I/D | Each participant introduces herself/himself shares one thing on their mind and says, “I'm in.” | | |
| WCSS Updates Facilitator 2 mins | I/D | WSCC By-Laws  
Future WSCC meeting dates  
Need of a Vice-Chair |
| --- | --- | --- |
| Principal Update | I/D/A | Sharing of WEIS vision and mission  
We are Waimanalo: Piko Po’o, Piko Waena, Piko Mae  
STEM building starting Summer 2019  
Safe Learning Environment - Choose Love program for grades K-8  
Instructional Practice - Targeted Area: Math  
STRIVE HI results  
1. Language Arts - 10% increase  
2. Math - 3% increase  
3. Science - 10% increase  
4. Chronic Absentee Rate - 17% State at 13%  
5. 37% ELL on track for LA  
6. 63% SPED in general education setting classroom |
| Student Leadership Representative | I/D | Qtr. 1 Taro - Water Park 150 students attended  
Qtr. 2 Taro - Ice Palace on 12/18/18  
White Elephant Sale - $598 in sales  
ELTC Camp in Waianae October 17-19, 2018  
Zippy Ticket Sales |
| New Business | I/D/A | None at this time |
| Meeting Summary, Follow-up & Reflection Facilitator | I | Summarize meeting decisions and action items.  
Schedule details for the next meeting. |

Next Meeting:  
Date: 11/15/2018  
Time: 3:00-4:00pm  
Location: S-1  
Items to follow