**Waimanalo School Meeting Agenda & Minutes**

**Team:** Waimanalo School Community Council  
**Date:** December 6, 2018  
**Time:** 3:00-4:00 pm  
**Location:** S-1  
**Facilitator:** Lita Leonhardt  
**Recorder:** Lita Leonhardt  
**Time Keeper:** Jacob Sua-Tisdale

**Present:** Cheryl Rodrigues (Ohana), Manuel Sanders (Parent), Noel Richardson (Principal), Selena Vixayvong (Student), Jacob Sua-Tisdale (Student), Lita Leonhardt (Community), Fuli Soa (Ohana), Fuamaila Soa (Ohana)

**Absent:** Mona Makaike (Classified), Brigitte Tahauri (Teacher)

**Desired Outcome:**  
1. We will inform, discuss, review, collaborate, and/or advise the school during our monthly meetings according to the WSCC by-laws.

<table>
<thead>
<tr>
<th>Topic/Content Person Time</th>
<th>Process</th>
<th>Discussion Summary (Discussion log)</th>
<th>Decisions/Assignments/Follow-Up/Comments</th>
</tr>
</thead>
</table>
| Meeting Norms Review & Revise | MEETING NORMS  
1. Pausing  
2. Paraphrasing  
3. Posing Questions  
4. Putting Ideas on the Table  
5. Providing Data  
6. Paying Attention to Self and Others  
7. Presuming Positive Intentions | Norms depend on the purpose of the meeting.  
Members shared and checked in. | (Record of decisions made, tasks/responsibilities assigned, items to follow-up on, and formal comments) Please include team member(s) names. |
| Checking in | | | |
| Minutes of 10/4/18 and 11/4/18 Approval | | | Tabled |
### Principal Update

1. Hippy Preschool
2. Winter Break Celebration, December 19, 9 am
3. Staff Christmas Celebration, potluck, 1:30 pm
4. Winter Break: December 24 - January 7
5. WEIS participating in Nalo Christmas Parade
6. December Newsletter invited parent and community toWSCC meetings
7. Elementary After School program 3 years for Tutoring and Fun Activity, 2:05-5:30 pm
8. Before school tutoring offered to homeles students (40)

### Student Leadership Updates

Ice palace December 18

### Ohana Updates

1. Movie Night 5:30 Dinner - pizza, 6:00 Movie "Incredible 3"
2. 18 members, need to find ways to persuade parents to join and be aware of the benefits
3. Fundraiser

### Next Meeting

**Date, Time, Location, F/T/R, Agenda Topics, Items for follow-up**

3:00-4:00 pm February 7, 2019 S-1

For January’s meeting the focus on math by Mr. Richardson.