# Waimanalo School Meeting Agenda & Minutes

**Team:** Waimanalo School Community Council  
**Date:** October 17, 2019  
**Time:** 3:00-4:00 pm

**Location:** S-1  
**Facilitator:** Lita Leonhardt  
**Recorder:** Dayna Ahuna  
**Time Keeper:**

**Present:** Dayna, Noel, Manuel, Lita, Mrs. & Mr. Soa

**Absent:** Hannah, Selena, and Olena

## Desired Outcome:
1. We will inform, discuss, review, collaborate, and/or advise the school during our monthly meetings according to the WSCC by-laws.

## Topic/Content  
**Person**  
**Time**  
**Process**  

<table>
<thead>
<tr>
<th>Topic/Content</th>
<th>Person Time</th>
<th>Process</th>
<th>Discussion Summary (Discussion log)</th>
<th>Decisions/Assignments/Follow-Up/Comments</th>
</tr>
</thead>
</table>
| Meeting Norms | I/D/A       | MEETING NORMS  
1. Pausing  
2. Paraphrasing  
3. Posing Questions  
4. Putting Ideas on the Table  
5. Providing Data  
6. Paying Attention to Self and Others  
7. Presuming Positive Intentions | Norms depend on the purpose of the meeting  
Share and become focused in the meeting | (Record of decisions made, tasks/responsibilities assigned, items to follow-up on, and formal comments) Please include team member(s) names. |
| Facilitator   | I/D/A       | -WSCC BYLAWS Review  
- Future WSCC meeting dates | -Went over objectives of SCC  
-Went over membership  
-Mak announcement for possible new members  
Agenda needs to be posted 6 days in advance and Mr. Richardson will put agenda on website and will check election window date. |
Principal Update

I/D

Vice Principal was assigned to another school. Alma Nagaki temporarily assigned to VP.
New Teachers: Grade 1 Teacher, Grade 4 Teacher, Grade 6 Teacher, a Music Teacher, and 3-5 Special Education Teacher

Opening Day: Shared protocol for 2019-2020, Strong/Structural pedagogy, improved RTI system to include behavior-MTSS BEhavior Team.

Day 2: Working in the garden, planted Kalo.

Chronic Absenteeism:
15+ days per quarter.
Target-14%, Q1-1.67%
2018-2019 Q4-21%

Q1 Updates: Set goals for K-2 80% proficiency in LA/Math

Daily Attendance:
State: 95%
W-94.72%

Waimanalo is considered a high-end community. Lost 25 Kindergarten students to other schools. School will determine special education positions.

Discipline Data:
Class A: 25
Q1: 6

Class B: 61
Q1: 4

Class C: 67
Q1: 14

Class D: 221
Q1: 38


Meeting Dates:
Nov. 7
December-No meeting
January 16
February 13
March 12
April 9
May 14-Round Table Pizza
| Events: |
| Parent Teacher Conferences: Oct. 28-Nov. 1  
Winter Performance- Dec. 18 9:00-10:15 AM  
Turkey Trot-Wednesday, Nov. 27 10:00-10:45 AM  
Avid Night-Nov. 6 5:30-7:00 PM  |

| Choose Love-Elementary School  
Hawaiian Values-Middle School  
P4C-Across Grade Levels  
STEM Building |

| Student Leadership Updates |
| Every quarter-Middle School Events for team building |

| Ohana Updates |
| Considering having a cookie fundraiser to raise funds. |

| Next Meeting  
(Date, Time, Location,  
F/T/R, Agenda Topics,  
Items for follow-up) |
| Thursday, November 7, 2019 at 3:00-4:00 PM |