Waimanalo School Meeting Agenda & Minutes

**Team:** Waimanalo School Community Council  
**Date:** November 7, 2019  
**Time:** 3:00-3:30 pm  
**Location:** S-1  
**Facilitator:** Lita Leonhardt  
**Recorder:** Dayna Ahuna  
**Time Keeper:**

**Present:** Dayna, Noel, Manuel, Lita, Mrs. Soa, Olena, Christine, and Serena

**Absent:**

---

**Desired Outcome:**

1. We will inform, discuss, review, collaborate, and/or advise the school during our monthly meetings according to the WSCC by-laws.

<table>
<thead>
<tr>
<th>Topic/Content Person Time</th>
<th>Process</th>
<th>Discussion Summary (Discussion log)</th>
</tr>
</thead>
</table>
| Meeting Norms Review & Revise | MEETING NORMS  
  1. Pausing  
  2. Paraphrasing  
  3. Posing Questions  
  4. Putting Ideas on the Table  
  5. Providing Data  
  6. Paying Attention to Self and Others  
  7. Presuming Positive Intentions  
  
  Norms depend on the purpose of the meeting  
  Share and become focused in the meeting |

| Minutes of 10/4/18 and 03/14/19 Approval | Members review  
  Dayna to put in meetings from October 17. |

<table>
<thead>
<tr>
<th>Decisions/Assignments/Follow-Up/Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Record of decisions made, tasks/responsibilities assigned, items to follow-up on, and formal comments. Please include team member(s) names.</td>
</tr>
</tbody>
</table>

Moved to accept by and
<table>
<thead>
<tr>
<th>Principal Update</th>
<th>Update - Academic Plan</th>
<th>Currently we are in the process of revising our needs assessment, but none of our enabling activities will change. My vision for the school is we build assessment capable learners, are an AVID demonstration school in three years and we ensure intellectual safety is in all classrooms utilizing P4C practices. We held parent teacher conferences last week. We also had our first ELL family engagement night and our AVID college night yesterday. Upcoming events. Turkey Trot</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Leadership Updates</td>
<td>Update - Student Leadership</td>
<td>Leadership has used Jamba Juice as their main fundraiser and fundraised for the Waterpark field trip. Leadership Camp: Some 7-8 graders from our school helps students in high school and teach leadership skills to elementary students. September/October Mascot Challenge-Students were given the same materials and they were able to dress themselves up as anything. October 2: Spirit Assembly: “Pepa themed” December 20: Spirit Assembly with awards Community Drive Project-Inform students about the dangers of drinking and driving. SHAZAM Meetings: All advisories get to talk and student voice is encouraged.</td>
</tr>
<tr>
<td>Ohana Updates</td>
<td>Update - Ohana</td>
<td>Cookie Fundraiser has been postponed to a later date and hopefully will be fundraiser near Spring Break.</td>
</tr>
</tbody>
</table>
A Movie Night to fundraise for Ohana will hopefully take place before the end of the second semester.

Box Tops: They have been sent at the beginning of November. They are looking to phase out cardboard box tops within the next couple of years and looking to incorporate an app where the box tops can be scanned.

| Next Meeting  | 3:00-4:00 pm, Jan 16, 2020 | -February 13th  
| (Date, Time, Location, F/T/R, Agenda Topics, Items for follow-up) |  -March 12th  
| | -April 9th  
| | -May 4th at Round Table Pizza |